



First Select

## Training Needs Analysis

Date	Venues	(\$)Fees	Book your seat
21 Dec -25 Dec 2025	Jakarta	3300	<a href="#">Register Now</a>

### Course objectives:

- Understand and use four different approaches to identifying training needs
- Understand merits and disadvantages of each system

### Who should attend?

Training managers, training coordinators, working on the preparation of the training plan.

### Course Outline:

#### Basic approaches to identifying training needs:

- Performance Analysis
- Task Analysis
- Competency Study
- Training Needs Survey
- Comparative Study

#### Training Needs Survey:

- Using Questionnaires
- Interviewing Managers
- Analyzing Data

#### Competency Study:

- Collecting Data
- Utilizing Competency Framework

- Using Levels

#### Task Analysis:

- DACUM
- Creating Tables
- Assessing Performance

#### Performance Analysis:

- Training Teams
- Observing average and above average performance
- Building a model

#### Using Appraisal Data:

- Identifying Trends
- Using Clusters
- Differentiating between training and coaching needs

#### WORKSHOP STYLE:

This will be a participative workshop with a mix of interactive learning sessions, exercises and discussions aimed to provide maximum impact and learning retention for all delegates.



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